Robert Monk’s Foxton Charity

Registered Charity Number 234281

Privacy and Data Policy

The information given when making a booking is the minimum needed to be able to contact the hirer and provide the facilities that the hirer has requested, thus ensuring the event is as expected.

This information is stored in a password-protected database on secure servers.

Paper documents containing any personal data are secured and all employees and trustees are aware of their responsibilities, as defined by the terms of the Data Protection Act.

Robert Monk’s Foxton Charity will never pass personal information on to any third parties and data (whether electronic or on paper) are destroyed as soon as possible within the bounds of accounting and revenue practicalities.