# RECORD OF FIRE RISK ASSESSMENT

| PROJECT: **Robert Monk Hall, Foxton** | **Signed:** | Embracing Guidance to the 2005 Order. | |
|---|---|---|---|
| **ASSESSOR:** Mr M.D MARLOW | | **Date:** 25 Feb 25 | PAGE NO: 1 of 2 |

**FIRE HAZARDS**

| | Specific item(s) | Further note | Precautions in place to reduce the risk | Risk Score: Severity / 5 | Probability / 5 | Total / 25 | Action by the trustees to reduce the risk | | Remaining risk score | Remaining action by Trustees to reduce the risk |
|---|---|---|---|---|---|---|---|---|---|---|
| **SOURCES OF IGNITION** | | | | | | | | | | |
| Cooking equipment | Kitchen cooker | Hot plates / oven | No combustible materials above | 1 | | 1 | Maintain | | | |
| Electrical equipment | Installation | New 2010 # | All tested at new. | 1 | | 1 | Maintain | | | |
| | Portable appliances | New or PAT tested. | Annual | 1 | | 1 | Repeat tests | | | |
| | | Hirers advised similar | In hiring terms | 5 | | 5 | Ensure hirers aware | | | |
| | Lighting | All fixed & tested with # | Tested weekly. Regularly Serviced | 1 | | 1 | | | | |
| Gas-fired equipment | Boiler | One gas boiler in staff-only plant room | Regularly serviced | 1 | | 1 | Repeat servicing | | | |
| Naked Flames | Candles, gas fired or liquid-fired stoves, burners | Brought in by hirers | None | 1 | | 1 | Remind hirers | | | |
| | | Brought-in by contractors | Controls in hiring terms | 1 | | 1 | Issue procedures | | | |
| | | | | | | (12) | TOTAL | | | |
| **SOURCES OF FUEL** | | | | | | | | | | |
| Flammable liquids & products | Solvents<br>Thinners<br>Paints<br>Cooking oil | *ALL THIS GROUP:*<br>Brought-in by staff, contractors<br>or<br>Brought-in by hirers | None | | | | | | | |
| Flammable gases | Bottled gas | | Controls in hiring terms | 5 | | 5 | Issue controls / procedure | | | |
| Decorations, foodstuffs, displays, costumes, scenery, litter, offcuts. | Mixed, but only during hiring | | Scouts to provide external LPG bottle cage. | 5 | | 5 | Remind hirers | | | |
| Furniture | Chairs, tables, blinds, curtains | | All fabrics appropriately pre-tested/treated | 1 | | 1 | Maintain | | | |
| Building fabric | | All approved under construction legislation. | | 1 | | 1 | Maintain | | | |
| **SOURCES OF OXYGEN** | | | | | | | | | | |
| There are no sources other than natural ventilation / air leakage / doorways / windows.<br>There are no oxidising products in the premises. | | | | 0 | | 0 | Keep doors shut generally. | | | |
| | | | | | | (12) | TOTAL | | | |

**continued**

HAZARDS OTHER THAN FIRE-RELATED, WHICH A COMPETENT BUILDING OWNER or OCCUPIER WOULD NORMALLY BE OBLIGED TO DEAL WITH UNDER EXISTING LEGLISLATION/CONTROL ARE NOT ASSESSED IN THIS FORM. USERS MUST ALSO COMPLY WITH THE TERMS OF HIRE AND THE MUTUAL CHILD PROTECTION POLICY.